

Duplicate Library card

Application Form

From:-

Full Name:

Reading card	Lending card

Department:

Roll No. & Sem.:

Date:

To,
The Librarian,
ESIC-PGIMSR, MC
JOKA, KOL-104

Res. Sir,

I,....., the member of library of our college, inform you that, my Library Card was misplaced / lost. So I am requesting to you, kindly issue me duplicate Library Card. I agree to pay fine as per library rules.

Thanking You,

Yours truly,

Roll No. :

Remarks:

I have received duplicate Library Card.

(Sign of Student with Date)