



ESI-PGIMSR, ESIC MEDICAL COLLEGE &  
EMPLOYEE'S STATE INSURANCE CORPORATION HOSPITAL & ODC (EZ)  
(A Statutory Body Under Ministry of Labour, Govt. of India)  
DIAMOND HARBOUR ROAD, P.O.: JOKA, KOLKATA-700 104  
An ISO 9001:2015 Certified Hospital  
Fax: 033 2467 2795, Phone: 033 2467 2799 / 6280 / 1764

No. 412.W/11/12/MGPS/Tender/2018-19

Dated: 25.05.2018

E- TENDER NO. 06/2018

**Sub:** Invitation of E-tender for Repair & Maintenance Work and round the clock uninterrupted operation of Medical Gas Pipeline System with preventive maintenance at ESIC Hospital & Medical College, Joka for the year 2018-19.

### **Important Instructions for Bidders regarding Online Payment**

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tenders.

Bidders should get Registered at <https://esictenders.eproc.in>.

Bidders should add the below mentioned sites under Internet Explorer → Tools → Internet Options → Security → Trusted Sites → Sites of Internet Explorer :

<https://esictenders.eproc.in>  
<https://www.tpsl-india.in>  
<https://www4.ipg-online.com>

Also, Bidders need to select "Use TLS 1.1 and Use TLS 1.2" under Internet Explorer → Tools → Internet Options → Advanced Tab → Security.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or NetBanking for participating in the Tender.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>



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**Sub: Invitation of E-tender for Repair & Maintenance Work and round the clock uninterrupted operation of Medical Gas Pipeline System with preventive maintenance at ESIC Hospital & Medical College, Joka for the year 2018-19.**

From: The Dean,  
ESIC Hospital & O.D.C. (E.Z),  
Diamond Harbour Road,  
P.O.: Joka, Kolkata: 700 104.

To: \_\_\_\_\_  
\_\_\_\_\_

Sir(s),

The Dean has invited for open e-tender **Invitation of E-tender for Repair & Maintenance Work and round the clock uninterrupted operation of Medical Gas Pipeline System with preventive maintenance at ESIC Hospital & Medical College, Joka for the year 2018-19.** The "e-Tender Documents" comprising the General Terms and Conditions of Contract (Annexure I) and the Special Terms and Conditions of Contract (Annexure II) which will govern any contract made, the e-Tender Application Form (Annexure III), the Scope of Work (Annexure IV) and the Schedule of Contract / Specifications of Items/ BOQ of Contract for quoting rates (Annexure V) are enclosed herewith. If you are in a position to quote for the contract in accordance with the requirements stated in the terms and conditions & others as stated in the Annexures attached herewith, please submit your quotation online as well as to this office.

Interested bidders are requested to read all the general terms & conditions, special terms & conditions etc. of the tender thoroughly (line by line) before filling the tender's form & quoting rates otherwise the authority will not be held responsible for any error/ mistake/ over right during filing of e-tender.

**The form is a standard form of e-Tender certain clause /clauses may not be applicable in some cases. So, interested e-Tenderers are requested to ignore such clause /clauses, which are not applicable in the instant case.**

All the payment shall be made by **Demand Draft** drawn in favor of **ESI Fund A/c No.1, payable at Kolkata; Cheque / Cash will not be accepted.**

If any modification of the schedule is considered necessary, you should communicate the same by means of separate letter sent along with the Tender.

Dean, ESIC Hospital & ODC (E.Z), Joka, does not pledge himself to accept the lowest or any e-tender and reserves the right of accepting or rejecting the whole or any part of the tender without assigning any reason.

Acceptance by the E- Tenderer shall be communicated in due course. You are requested that the instructions contained in the said communication should be acted upon immediately / as asked for.

**THE BIDDERS ARE REQUESTED TO FOLLOW THE CHECK LIST AT THE TIME OF SUBMISSION OF TENDER DOCUMENT WITHOUT WHICH THE OFFER IS LIABLE TO BE CANCELLED:**

<b>CHECK LIST</b>		
<b>1</b>	<b>Earnest Money Deposit by Demand Draft only.</b>	<b>Submitted [Yes/No]</b>
<b>2</b>	<b>Valid Trade License regarding MGPS Work.</b>	<b>Submitted [Yes/No]</b>
<b>3</b>	<b>Valid Manufacturer BIS / ISI / CE / US FDA Certificate for MGPS Work.</b>	<b>Submitted [Yes/No]</b>
<b>4</b>	<b>PAN/TAN</b>	<b>Submitted [Yes/No]</b>
<b>5</b>	<b>GST Registration certificate.</b>	<b>Submitted [Yes/No]</b>
<b>6</b>	<b>Valid Labour License.</b>	<b>Submitted [Yes/No]</b>
<b>7</b>	<b>ESI Registration Certificate with last six months challan.</b>	<b>Submitted [Yes/No]</b>
<b>8</b>	<b>PF Registration Certificate with last six months challan.</b>	<b>Submitted [Yes/No]</b>
<b>9</b>	<b>Minimum one years' experience in running and maintenance works of Gas Pipeline System in any 300 bedded Hospital.</b>	<b>Submitted [Yes/No]</b>
<b>10</b>	<b>Office Address of agency should be in and around Kolkata.</b>	<b>Submitted [Yes/No]</b>
<b>11</b>	<b>IT Return of last three (03) Financial Years.</b>	<b>Submitted [Yes/No]</b>
<b>12</b>	<b>Weather hard copies of all uploaded tender documents have been dropped in the tender box located near Medical Superintendent Office at ESIC Hospital, Joka before the closing date and time.</b>	<b>Dropped [Yes/No]</b>

Note: If valid trade license constitutes/consists of more than one certificate/page then all pages are to be enclosed failing which tender is liable to be cancelled.

**Enclosures:**

- **Annexure – I (General Tender Terms & Conditions)**
- **Annexure – II (Special Tender Terms & Conditions)**
- **Annexure – III (Tender Application Form)**
- **Annexure – IV (Scope of Work)**
- **Annexure – V (Schedule of contract / specifications of items/performed for quoting rates).**

Yours faithfully,

**DEAN**



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### Annexure-I

No.: 412.W/11/12/MGPS/Tender/2018-19

Dated: 25.05.2018

#### GENERAL TERMS AND CONDITIONS FOR TENDER

Period for submission of e-Tender form	From 05.06.2018 at 10:00 AM to 26.06.2018 Upto 2:00 PM
Pre-Bid meeting	28.06.2018 at 2:30 PM
Last Date & Time of submission of e-tender	26.06.2018 up to 2:00 PM
Date & Time of Opening of e-Tender	26.06.2018 at 2:30 PM
Bid Security / Earnest Money to be sent through Post	Rs. 1,90,000/-
Performance security / Security Deposit Money	A Sum equivalent to 10 % of the bill value.

#### 1. PREPARATION OF E- TENDER:

The e- Tenderer shall give full assistance and information as may be required in connection with the contract to the Dean or any other officer nominated by him to inspect the premises of the e-tenderer at all reasonable times.

#### 2. SIGNING OF E-TENDER:

- a) The e-tender is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the e- tender are not duly & fully filled in. Particular attention may be given to the dates of delivery and also to the particulars referred to in the conditions of contract so as to comply with them.
- b) Individuals signing e-tender or other documents connected with the contract must specify:
  - i) Whether signing person is a 'Sole Proprietor' of the firm or his Attorney?
  - ii) Whether signing person is a 'Registered Active Partner' of the firm or his Attorney?
  - iii) Whether signing person is the firm 'Per Procreation'?

In the case of companies and firms registered under the Indian Partnership Act, the capacity in which signing person e.g. Secretary, Manager, and Partner etc. or their attorney and produce copy of documents, empowering him to do so, if called upon to do so.

**NOTE:** In case of unregistered firms, all the members or all Attorneys duly authorized by all of them or the Manager of the firm should sign the tender and subsequent documents.

#### 3. LATEST HOUR FOR RECEIPT OF E-TENDER:

E-Tender shall be submitted within the stipulated date and time. In the event of the stipulated date of opening of the tender being declared a closed holiday for Govt. Offices, the date of opening of the tender (s) will be the next working day.

#### 4. PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN:

- i) All e-tenders should remain valid for acceptance for a **period of twelve months** from the date of opening of the e- tender or for such period as stated in Special Terms & Conditions.

- ii) The contract / e-tender, if awarded, shall be valid **initially for one year from the date of award of Contract** subject to continuous satisfactory performance and on failure on this aspect by the contractor, the Competent Authority will reserve the right to terminate the contract. The period of the contract can be extended for further period at the discretion of the Competent Authority, to a maximum of one year, on terms and conditions of the hospital, while accepting the e-tender subject to continuous satisfactory performance.
- iii) Quotations qualified by such vague and indefinite expressions such as 'subject to immediate acceptance'; 'subject to prior sale' etc. will not be considered.

#### **5. OPENING OF E- TENDER:**

The e-tender shall be opened on the date and time mentioned here in the document.

#### **6. PRICES:**

Prices quoted must be meaningful and measurable in the context.

Price must be clearly shown in **figures in Indian currency**.

E-Tenderer should clearly specify whether prices quoted are inclusive of GST charges or such charges as extra. Where no specific mention is made to GST, prices quoted shall be deemed to be inclusive of GST.

#### **7. DELIVERY TERMS**

- a) The delivery of the stores / execution of work / providing the services etc. are required within a period as specified and as the place mentioned therein.
- b) The e-tenderer shall deliver the stores/ execute the work at the destination / space defined to the consignee / authority in good order (of which the Dean, ESIC Hospital & ODC (EZ), Joka, Kolkata shall be the sole judge) within the limits of the time as deemed reasonable and specify in such quantities/qualities as may be ordered by him from time to time.
- c) Time for and date of delivery: The essence of contract: - The time for and the date of delivery of the stores / date of execution of work as stipulated in the schedule shall be deemed to be the essence of contract and delivery / execution must be completed not less than the date(s) specified.

#### **8. INSPECTION OF STORES /WORK:**

Supplies shall be accepted/work shall be certified as completed subject to inspection by Dean, ESIC Hospital & ODC (EZ), Joka or his assigned representative. Any defect found in the materials / work done will render the supplies/work open to rejection and decision of the Dean, ESIC Hospital & ODC (EZ), Joka, shall be final and legally binding. The rejected store shall be returned to the suppliers/work may be executed through others, at the risks and costs of contractor

The Dean may allow additional time under special circumstances such as strikes, lockouts, fire accidents, riots etc.

#### **9. OTHER TERMS**

- a. **Responsibility for executing Contract:** The contractor is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender.
- b. The contractor shall not sublet transfer or assign the contract to any part thereof without the written permission of the Dean. In the event of the contractor contravening this condition, Dean be entitled to place the contract elsewhere on the contractors account at his risk and the contractor shall be liable for any loss or damage, which the Dean, ESIC Hospital & ODC (EZ), Joka, may sustain in consequence or arising out of such replacing of the contract.
- c. **Earnest Money:** The e-tenderer shall have to deposit **Rs. 1,90,000.00** as earnest money with their tender, failing which the tender is liable to be rejected. The earnest money is to be paid by **Demand Draft** drawn in favour of **ESI Fund A/c No. 1, payable at Kolkata. NO CHEQUES WILL**



**BE ACCEPTED.** In the event of the withdrawal / revocation of tenders before the date specified for acceptance, the earnest money shall stand forfeited. In the event of acceptance of the e-tender the earnest money may be adjusted towards the amount of security required to be deposited by the contractor in terms of Clause mentioned below, the earnest money will however, be returned without interest to the e-tenderer whose tender is not accepted. **Earnest Money demand draft must be dropped in the tender box on or before the closing date and time of the tender to the following address to 'The Dean', ESIC Hospital & O.D.C. (E.Z), Diamond Harbour Road, P.O.: Joka, Kolkata, 700 104, West Bengal'.** At the top of the cover, the following words should be written in block letters **"Invitation of open E-tender for Repair & Maintenance Work and nonstop round the clock operation of Medical Gas Pipeline System with preventive maintenance at ESIC Hospital & Medical College Joka for the year 2018-19."** along with **"Tender No. 06/2018"**, failing which the tender is liable to be rejected.

- d. **Security Deposit:** On acceptance of the tender, within the period specified by the Dean, the contractor shall deposit 10% of the e-tender amount as Security Deposit. The hospital authority shall be entitled to forfeit the Security Deposit or any part thereof without prejudice to any other remedies provided in the contract or available under the law. The security shall be in the form of **Demand Drafts payable at Kolkata in favour of ESI Fund A/c. No. 1 or in the form of Bank Guarantee.**
- a) *If the contractor fails in fulfilling above-mentioned terms and conditions, such failure will constitute a breach of the contract and the Dean shall be entitled to make other arrangements at the risk and expense of the contractor.*
- b) *On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest on presentation of an absolute 'No Demand Certificate' in the prescribed form and upon return in good condition of any specifications, samples or other property belonging to the purchaser, which may have been issued to the contractor.*
- e. **Recovery of sums due:** Whenever any claim for the payment of a sum of money arises out of or under this contract against the contractor the purchaser shall be entitled to recover of such sum by appropriating, in part or whole the security/earnest money deposited by the contractor or the balance or the total sum to be recovered, shall be deducted from any sum then due or which at any time thereafter may become due to recoverable under this or any other contract with the purchaser. When this sum is not sufficient to cover the full recoverable amount, the contractor shall pay to the purchaser on demand the remaining due balance.
- f. **Insolvency and breach of contract:** The Dean may at any time by notice in writing summarily terminate the contract without compensation to the contractor in any of the following events, that is to say: -
- i) If the contractor being an individual or if firm, any partner in the contractor's firm, shall at any time be adjudged insolvent or shall have a receiving order or orders for administration of his estate made against him or shall take any proceedings for liquidation or composition under any insolvency not for the time being in force or shall make any arrangement or assignment of his efforts or enter into any arrangements or composition with his creditors or suspend payment or if the firm be dissolved under partnership act, or
- ii) If the contractor being a company shall pass a resolution or the court shall make an order for the liquidation of the affairs or a receiver or Manager on behalf of the debenture holder shall be appointed or circumstances shall have arisen which entitle the court or debenture holders to appoint a receiver or Manager.
- iii) If the contractor commits any breach of this contract not herein specifically provided for: Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also that the contractor shall be liable to pay the purchaser for any extra expenditure, he is thereby put to but shall not be entitled to any gain on repurchased.
- g. **Arbitration:** In the event of any dispute or difference arising out of the terms and conditions laid down in this e-tender, the same shall be referred to Arbitrator appointed by the Dean. The procedure of the Arbitration will be governed by the provisions Arbitration Act 1996.
- h. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods,

explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive. Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.

- i. **Document:** The e-tenderer should have a valid **Trade license, PAN / TAN and** produce self-attested copies of such certificates along with the e-tender papers, **failing which the tender is liable to be rejected.**
- j. **Statutory requirements:** In case the agency appoints manpower / labour in excess of or equal to the number as specified by law, the agency should comply with all statutory enactments including Contract Labour Regulation and Abolition Act, 1970; Minimum Wages Act where applicable; Payment of wages Act, where applicable; ESI Act, 1948, where applicable; EPF Act, 1952, where applicable; etc. All existing statutory liabilities relating to engagement of personnel related to labour laws shall be sole responsibility of the agency. In that case the successful agency will have to obtain a license from the licensing officer after collecting the requisite certificate in form V from the hospital authority. The successful agency will have to maintain various registers and records, display notices, abstracts of the rules, etc., and issue employment card to the engaged labours. The list of workers employed by the contractor shall be communicated to the authority from time to time.
- k. The successful bidder/e-tenderer shall obtain a valid license under the Contract Labour (R & A) Act, 1970 & Rules framed there under and shall continue to hold it till completion of the contract wherever applicable.
- l. **Right to accept / reject:** The hospital authority reserves the right to **reject** any or all e-tender without assigning any reason whatsoever. Also, the hospital authority reserves the right to **award** any or part or full contract to any successful agency at its discretion and this will be binding on the e-tendered.
- m. **Assistance to contractor:** The contractor shall not be entitled to assistance either, in the procurement of raw materials required for the fulfilment of the contract or in the securing of transport facilities.
- n. The e-tenderer should have a place of business in and around Kolkata and the complete Postal Address, Telephone / Mobile / Fax / E-mail address, etc. should be provided, while submitting the completed tender form.
- o. The persons so deployed shall not have any claim for permanent absorption in the hospital and such claim if raised shall be violation of the terms and conditions of the agreement of the hospital authority shall have the right to cancel the agreement to terminate such deployment termination.
- p. The contractor will be responsible for such conduct of the persons engaged by him in the hospital, which will be conducive for maintaining as harmonious atmosphere as expected in the hospital and will be responsible for any act & omission of such persons.
- q. In the event of any violation of laws, rules, statutory provisions by the contractor, this will amount to breach of contract and in such case, the hospital will have the right for terminating the contract, forthwith, without giving any notice or assigning any reason.
- r. **Validity of Contract:** The contract, if awarded, shall be valid initially **for one year from the date of award** subject to continuous satisfactory performance. The period of the contract can be extended for further period at the discretion of the Competent Authority, to a maximum of one year, on terms and conditions of the hospital, while accepting the e-tender subject to continuous satisfactory performance. However, on failure on this aspect by the contractor, the hospital will have the right to terminate the contract forthwith in addition to forfeiting the security amount deposited by the contractor and initiating administrative actions for black listing, etc. solely at the discretion of the hospital authority.
- s. The e-tenderer will quote the rates in respect of jobs / services described above in various paras and shall fill **Annexure - IV** appended herewith along with the e-Tender Application form.
- t. The successful agency shall have to enter in to an agreement with the Hospital and the cost incurred in this connection, shall have borne by the contractor.

- u. The rate once accepted by the hospital shall remain unaltered through the period of contract, including any extended period
- v. Dean, ESIC Hospital & ODC (E.Z), Joka, does not pledge himself to accept the lowest or any e-tender and reserve to himself the right of accepting the whole or any part of the e-tender or portion the quantity offered and you shall supply the same /execute the work at the rate quoted by you. You are liberty to tender for the whole or any part.
- w. Acceptance by the purchaser shall be communicated in due course. You are requested that the instruction contained in the said communication should be acted upon immediately /as asked for.
- x. **Failure and Termination:** If the contractor fails to deliver the stores or any instalments thereof within the period prescribed for such delivery in the contract or any time liquidation the contract before the expiry of such period, Dean may without prejudice to his right to recover damages for breach of the contract, be entitled at his option.
  - a. To recovery from the contractor as agreed liquidated damages, by way of penalty a sum equivalent to 2% of the price of any stores/services which the contractor has failed to deliver within the period fixed for delivery for the schedule for each month or part of the month during which the delivery of such stores may be in arrears, where delivery thereof is accepted after expiry of the aforesaid period, or
  - b. To purchase elsewhere, without notice to the contractor, on his account and at the risk of the contractor, the stores/services not delivered or store/services of similar description (where stores/services exactly complying with the particulars are not in the opinion of the Dean, ESIC Hospital & ODC (E.Z), Joka, readily procurable such opinion being final). Without cancelling the delivery in respect of the consignments not yet due for delivery
  - c. To cancel the contract or a portion thereof, and if so decided to purchase or authorize to purchase of store/services not so delivered or other of a similar description (where store/services exactly complying with the particulars are not, in the opinion of the Dean readily procurable, such opinion being final) at the risk and cost of the contractor.





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### Annexure-II

No.: 412.W/11/12/MGPS/Tender/2018-19

dated: - 25.05.2018

### Special Terms & Conditions

1. The selected contractor will solely liable/ responsible for giving minimum wages, E.S.I, P.F, bonus etc. as applicable according to the Central Govt. Minimum Wages Act 1961. Failing of which strict action as deem fit will be taken by the local authority of ESIC Hospital, Joka.
2. Neither the contractor nor his workmen can be treated as employees of this organisation for any purposes. They are not entitled for any claim, right, preference etc. over any job/ regular employment of this organisation.
3. While quoting the rates the Contractor should take the anticipated rise in minimum wages and others statutory dues into consideration. No escalation in payment will be considered for the above reason. Failure of compliance of the Labours Laws will make the Contract liable to be cancelled.
4. The contractor will not allow his employees to participate in any trade union activities or agitation in the premises during his working hours in the hospital.
5. The contractor shall give all the PPE like safety shoes, gloves, helmet, jacket, safety belt, etc. to the labours/ workers.
6. The contractor shall ensure that the workers will wear proper uniform with Photo ID card given by the contractor.
7. Duty roster of 24X7 operation worker mentioning name, phone no etc. in tabular form must be given to all the wards, casualty, department etc. on last day of previous month. If any changes will be done later then same also be intimated to all at the earliest.
8. The contractor shall affix a durable label / tag on the component of MGPS whenever any component is installed/replaced by the contractor. This label must indicate its brand and date of installation / replacement.
9. The Contractor shall submit a bill in 02 copies to the Engineer by 10<sup>th</sup> day of each month for the work executed up-to the end of previous month in tabular form approved by the Engineer, showing the amounts to which, the contractor considers himself to be entitled.
10. All the monthly operation bills must be supported with the following documents-
  - a. Work ordered issued by the competent authority.
  - b. Attendance sheets signed by contractor.
  - c. Wages slip of workers/labours signed by workers & certified by the contractor.
  - d. Challan of submitted ESI, PF etc.
11. The contractor must ensure that entitled wages of the workers are credited to their bank account on the last working day of each month. Contractor will not be given any relaxation in this matter.
12. All the maintenance bills must be supported with the followings documents-
  - a. Work ordered issued by the competent authority.
  - b. Valid work done original call slips from the concerned department.
  - c. Monthly logbook record for routine checks and maintenance throughout the hospital (Medical Gas Manifold Room, all wards, OT, ICU, NICU, PICU, Casualty).

**Annexure-III****TENDER APPLICATION FORM**

1	Name of the firm: -	
2	Year of Registration	
3	Type of Firm	
2	A Full Postal Address: -	
	B Cell Phone No.	
	C Telephone No: -	
	D Fax No.	
	E Email Id:	
3	Register Details	
	A PAN/GIR No	
	B GST Registration No	
	C E.S.I P.F Registration	
	Name and Address of your Bankers stating the name in which the Account stands: -	i. Name of Bank ii. Name of Branch iii. A/c. No. iv. IFSC Code v. MICR Number
4	Are you in the list of approved contractors of any other organizations /institutions, if any give details: -	
6	Any other information which you consider necessary to furnish:	

**UNDERTAKING**

- a) I, the undersigned certify that I have gone through the terms and condition mentioned in the tender document and undertake to comply with them.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted and the lowest quoted for any other institution/hospital in India.
- c) The Earnest Money of Rs.\_\_\_\_\_ to be deposited by me has been enclosed herewith vide Demand Draft No.\_\_\_\_\_ dated \_\_\_\_\_ drawn on bank \_\_\_\_\_ Branch \_\_\_\_\_.
- d) I/We give the rights to Dean to forfeit the Earnest Money/Security money deposit by me/us if any delay occurs on my/agent's part or fail to supply the articles within the appointed firms of desired quality.
- e) There is no vigilance/CBI case or court case pending against the firm.
- f) I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period.
- g) Whether signing as - (please refer to point 02 of annexure -1)

Date: -

Signature of the tenderer: -

Place: -

Full Name: -

Designation: -

(Office seal of the tenderer)

**Annexure-IV**

**SCOPE OF WORK**

1. Major & minor repair & maintenance of the item/ equipment covered under the contract/ schedule according to the call slip received from various department on site as and when the same will be out of order.
2. The Contractor will attend 24X7 all type of minor or major breakdown call immediately.
3. The compulsory routine check-up of each fitting & fixtures of oxygen, air and vacuum line, control panel, pipe line, valve etc. comes under MGPS shall be carried out by the contractor fortnightly and everything should be recorded in the logbook by the contractor and should be countersigned by HOD/ Nursing Sister of respective department.
4. Minor repairable breakdown/ problem should be resolved at site by the on-duty operator/ technician of the contractor immediately, for which no additional labour charge will be paid.
5. Colour coding, painting of copper pipe line etc. shall be carried out by contractor as instructed by Engineer.
6. Connecting of full oxygen cylinders to oxygen bank, removing of empty cylinder from oxygen bank etc. shall be done by the contractor.
7. Proper cleanliness of Gas Manifold Room shall be maintained by the contractor.
8. The agency shall be responsible for providing safety tools, protective devices, uniform, Photo ID Card for its staff carrying out the operation and maintenance works.
9. Except above if there any other repair work which does not come under scope of ARM (i.e. not covered in price bid Annexure-V), that should have brought to notice of ESIC Engineer immediately.
10. Condemnation certificate should be given by the contractor before replacing any item such as oxygen point, vacuum point, copper pipe line etc.

**Annexure-V****Schedule of Contract / Specifications of Items/ BOQ of Contract for quoting rates****Total Estimated Cost:** A. Operation Work- 25,00,000/- (Rupees Twenty-Five Lakh only)

B. Maintenance Work- 70,00,000/- (Rupees Seventy Lakh only)

**(Rate should be quoted inclusive of GST and all other charges if applicable, no extra amount will be paid over quoted price.)**

SI No	Job Details	Approx Qty	Unit	Rate	Total Amount
<b>A.</b>	<b>24X7 round the clock operation of MGPS with preventive maintenance and attend unlimited break down call at any time with minor repair &amp; replacement, if any related to MGPS of entire hospital.</b>	07 Heads	Per Month		
<b>B.</b>	<b>Supply, fitting and fixing of various materials regarding MGPS's maintenance work.</b>	<b>Approx Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Total Amount</b>
1	Copper Pipe (12mm)- Specified MGPS Colour Code	200	Meter		
2	Copper Pipe (12mm)- Repairing & Servicing	200	Meter		
3	Copper Pipe (12mm)- New Pipe Line Installation	200	Meter		
4	Copper Pipe (15mm)- Specified MGPS Colour Code	400	Meter		
5	Copper Pipe (15mm)- Repairing & Servicing	200	Meter		
6	Copper Pipe (15mm)- New Pipe Line Installation	200	Meter		
7	Copper Pipe (22mm)- Specified MGPS Colour Code	500	Meter		
8	Copper Pipe (22mm)- Repairing & Servicing	300	Meter		
9	Copper Pipe (22mm)- New Pipe Line Installation	300	Meter		
10	Copper Pipe (28mm)- Specified MGPS Colour Code	200	Meter		
11	Copper Pipe (28mm)- Repairing & Servicing	100	Meter		
12	Copper Pipe (28mm)- New Pipe Line Installation	100	Meter		
13	Outlet Points- O2	300	No.		
14	Outlet Points- N2O	300	No.		
15	Outlet Points- Vacuum	100	No.		
16	Outlet Points- Air	100	No.		
17	Outlet Probes- O2	300	No.		
18	Outlet Probes- N2O	300	No.		
19	Outlet Probes- Vacuum	100	No.		
20	Outlet Probes- Air	100	No.		

21	Outlet Poppet	500	No.		
22	O- ring	1000	No.		
23	Oxygen Flowmeter with Humidifier Bottle	300	No.		
24	Vacuum Regulator with 600ml Jar	300	No.		
25	Silicon Suction Tube Set (2 Mtr.)	600	No.		
26	Alarming System (Digital)- 2 Gas System	12	No.		
27	Alarming System (Digital)- 3 Gas System	8	No.		
28	Alarming System (Digital)- 4 Gas System	4	No.		
29	Valve Box with specified Valve & Pressure Gauge System- 2 Gas System	15	No.		
30	Valve Box with specified Valve & Pressure Gauge System- 3 Gas System	10	No.		
31	Valve Box with specified Valve & Pressure Gauge System- 4 Gas System	5	No.		
32	Isolation Valve with both side Adaptor System- 12 mm Valve	100	No.		
33	Isolation Valve with both side Adaptor System- 15 mm Valve	20	No.		
34	Isolation Valve with both side Adaptor System- 22 mm Valve	15	No.		
35	Isolation Valve with both side Adaptor System- 28 mm Valve	5	No.		
36	OT Pendent Service with Spare- 5 Gas System	4	No.		
37	OT Pendent Service with Spare- 6 Gas System	4	No.		
38	Control Panel (Digital)- O2	1	No.		
39	Control Panel (Digital)- N2O	1	No.		
40	Control Panel (Analogue)- O2	1	No.		
41	Control Panel (Analogue)- N2O	1	No.		
42	Non-Return Valve (NRV)- O2	15	No.		
43	Non-Return Valve (NRV)- N2O	15	No.		
44	Copper Tail Pipe- O2	15	No.		
45	Copper Tail Pipe- N2O	15	No.		
46	Double Gauge Double Stage Mox Regulator	4	No.		
47	Header Bar	30	No.		
48	Conversion KID- O2	3	No.		
49	Conversion KID- N2O	3	No.		
50	Vacuum / Air Compressor Service with spare (10 to 15 HP)	10	No.		
51	Motor Winding with Servicing & Others	10	No.		



52	Dryer servicing with spare & others	2	No.		
53	Vacuum / Air Filter servicing with spare & others	10	No.		
54	Complete Filter Replacement	10	No.		
<b>Total (A+B)</b>					

(N.B: All the above-mentioned quantities are approximate/ tentative which may increase/ decrease)

**Signature of Tenderer**

**Full Name of the Tenderer**

**List of Documents attached: -**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.